WEB PRINTING

1. Open url print.unimelb.edu.au
2. Enter [Username] and [Password] to login
3. Select [Web Print]

4. Select [Submit a Job]
5. Choose the print type
   - [A4 Black & White One-Sided]
   - [A4 Colour One-sided]
   - [A4 Black & White Two-sided]
   - [A4 Colour Two-sided]

6. Select [Upload Documents]
7. Select [Upload from computer] or drag the files to the box
8. Select [Upload & complete]

9. Go to the student printer
10. Tap the student card and select the job to release

Student Print: go.unimelb.edu.au/2qm6