



THE UNIVERSITY OF
MELBOURNE



STUDENT PRINT
a seamless way to print

PRINTER GUIDE

CARD LOG IN

1. Scan your Student ID Card over the [Scan Your Student Card Here] label

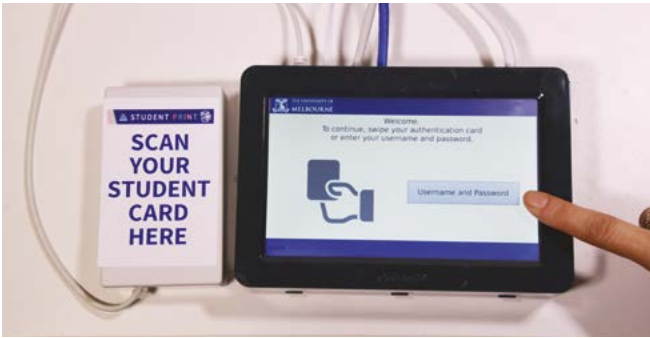


2. Now that you are logged in you will see your print jobs appear



MANUAL LOG IN

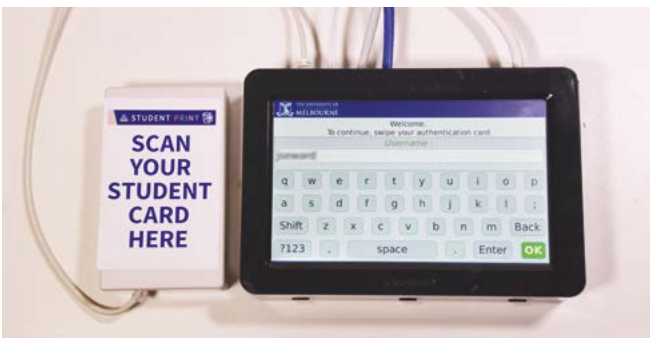
1. Select [Username and Password]



2. Select the empty field under [Username]



3. Key in your University of Melbourne username



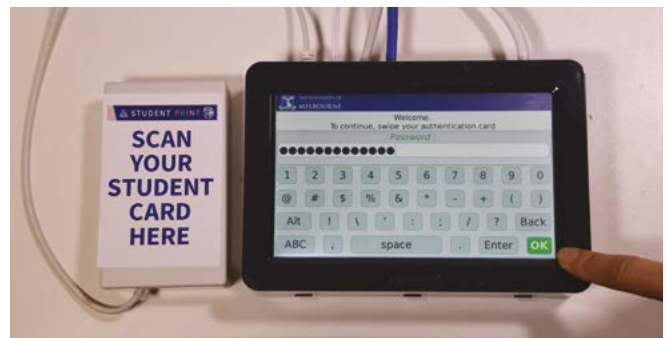
4. Select [OK]



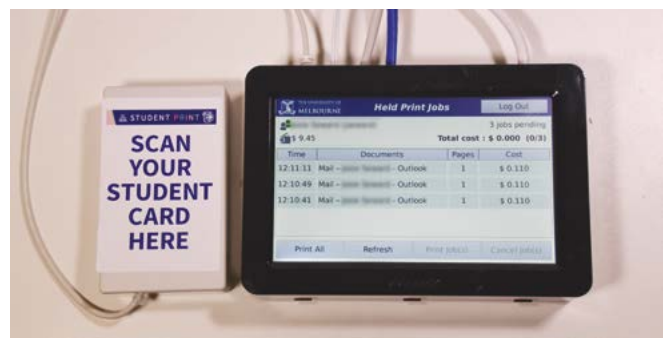
5. Select the empty field under [Password] and enter your password



6. Select [OK]



7. Now that you are logged in you will see your print jobs appear



PRINT RELEASE

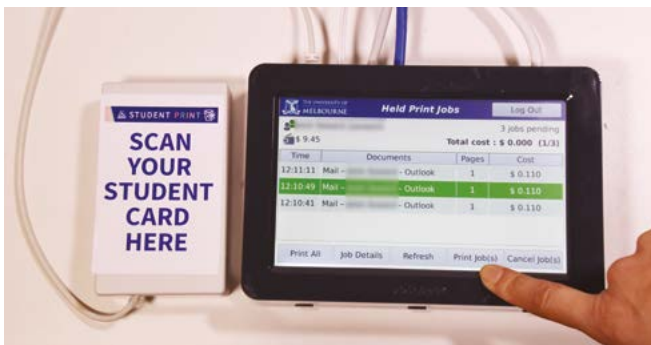
1. Select the print job(s) you wish to print



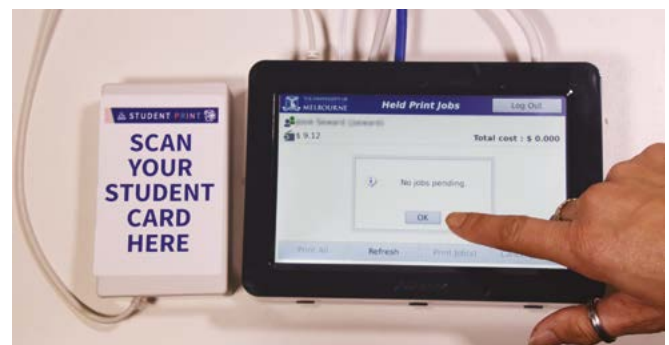
4. Select [Print All]



2. Select the [Print jobs(s)] button



5. Jobs will print and message will appear, Select [OK]



3. Selected print jobs will appear

